



PORT of OLYMPIA

Washington

FINANCE DIRECTOR

\$125,000 - \$152,155

Plus Excellent Benefits

Apply by

December 11, 2022

(First Review, Open Until Filled)

PROTHMAN



THE COMMUNITY



Headquartered in Olympia, Washington the Port of Olympia serves the Thurston County community in a variety of ways, leading and participating in many of the area's economic development efforts. Olympia is the capital of the state of Washington, the county seat of Thurston County and is the southern gateway to Puget Sound's metropolitan region. It is home to a wide variety of industries, including state government, health care, retail, military, education, construction, farming, fishing, and logging, and has an active arts community. With an economic engine fueled to a great extent by state government, as well as three higher education institutions, Olympia enjoys the benefits of a stable workforce, an engaged and educated community, and a well-supported school system.



The region has a wide array of public parks and nature conservation areas. Majestic Mount Rainier and the rugged Cascade Mountains are nearby to the east, while the Pacific Coast is just an hour drive to the west. Blessed with a year-round mild climate, outdoor activities can be enjoyed almost any day, and the nearby mountains offer many opportunities for skiing, snowboarding, cross-country skiing, snowmobiling, and mountain climbing. Located on Budd Inlet, the southernmost point of Puget Sound, the area offers significant opportunities for a diversity of water enthusiasts. Historic downtown Olympia offers a variety of eclectic shopping and dining experiences, while Olympia's Westside is a regional shopping destination with numerous national brand stores and the auto mall.

THE ORGANIZATION

Established in 1922, the Port of Olympia has a proud history in Thurston County. The Port serves the community by promoting trade, supporting family-wage jobs, and improving the environment. Today, more than 5,000 jobs and nearly \$715.5 million in economic activity in Thurston County depend on the Port of Olympia. The Port of Olympia is governed by three elected Commissioners who set policies and objectives. Each commissioner represents a district within Thurston County and serves a four-year term. The commissioners appoint the Port's Executive Director, who is responsible for the ongoing management of the Port's enterprises and facilities. The Port of Olympia operates with 49 FTEs utilizing 2022 budgeted operating revenues of \$14,352,204 and a capital budget of \$2,871,726. The Port's departments and business units include Operations (Marine Terminal, Airport, Swantown Marina and Boatworks, and Unified Maintenance), Business Development and Real Estate, Executive Services (Communications, Marketing and Government Affairs, Planning and Environmental, and Administrative Services) and Finance. From the commercial center at NewMarket Industrial Campus and the diversified specialty Marine Terminal, to the vibrant Swantown Marina and Boatworks and the strategically located Olympia Regional Airport, the Port of Olympia is committed to fostering economic growth in the South Puget Sound region and serving the needs of global customers. The Port values its relationships with the community, customers, Squaxin Island Tribe, Nisqually Indian Tribe, Chehalis Tribe, municipal governments, Joint Base Lewis-McChord (JBLM), and many regional economic development partners.

To learn more about the Port of Olympia, please visit www.portolympia.com.

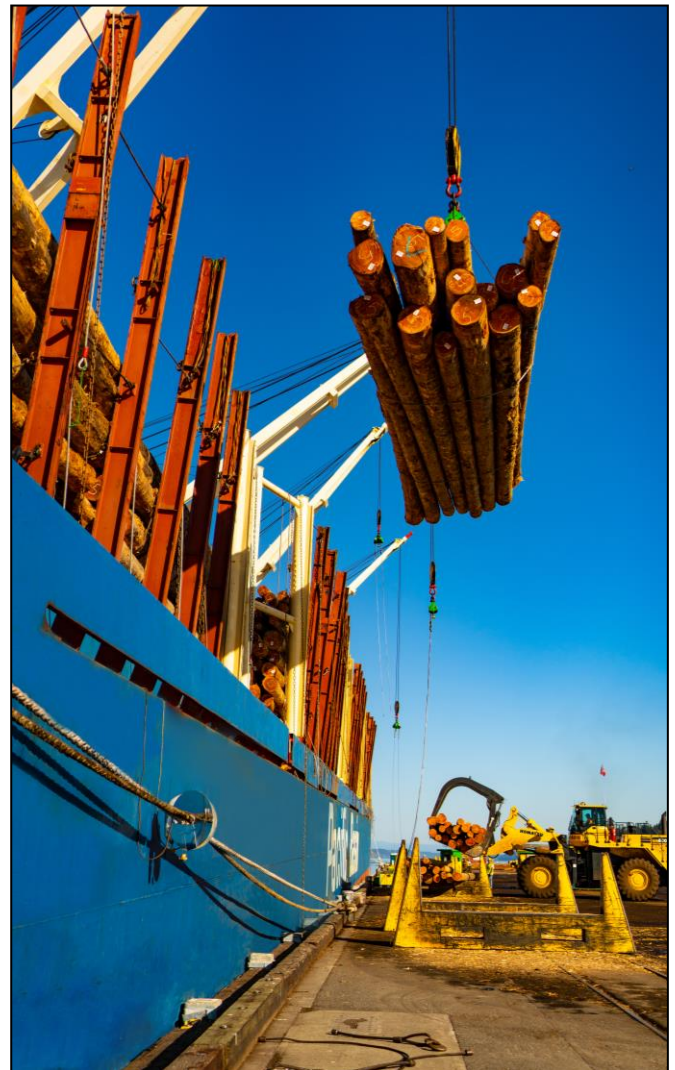


THE POSITION

The Finance Director is the chief financial officer of the Port of Olympia and reports directly to the Executive Director. The director develops and implements financial strategies for the Port, including budgeting and capital planning, debt management, asset liability management, and cash management. Also provides financial management, particularly in the areas of new business ventures and the treasury function.

The Finance Director is responsible for planning, organizing, and directing the Port’s finance, accounting, information services and audit. The Finance Director will participate in the management of the Port’s insurance and risk management program along with the Port’s Human Resources, General Counsel, and Executive Services Director. The Finance Director has the operational oversight and is responsible for the Finance Division including leading and setting the strategic direction for the staff within that division. The Finance Director works with the Executive Director and the Controller to ensure operational effectiveness of the Finance Division and ensures the Port is meeting its legal obligations regarding budget and financing. The position serves as a member of the Executive Team and contributes to the Port’s overall strategic foundation goals and strategies. Performs ad hoc as well as directed return on investment, cash flow analysis and what-if scenarios. Responsible for fostering a rewarding, yet challenging work environment within the Finance department.

For a full job description and to view all responsibilities, please view the attachment found [here](#).



EDUCATION & EXPERIENCE

- A Bachelor’s Degree in Accounting, Finance, or Business Administration.
- An advanced degree in business or public administration such as an MBA or MPA is preferred.
- Minimum of eight (8) years of experience in accounting or financial management.
- Extensive Excel knowledge and experience. CPA or equivalent preferred. Experience with Solomon Accounting Software and Management Reporter for MS Dynamics reporting preferred.
- Excellent communication skills, both oral and written, to boards, commissions and the general public is required.
- The ability to work effectively in teams and create a teamwork atmosphere to ensure efficiency and high morale.



COMPENSATION & BENEFITS

- **\$125,000 - \$152,155 DOQ**
- Medical, prescription, vision, and dental insurance with no out-of-pocket employee premiums and full coverage for employee, spouse, and all eligible dependents.
- Life and AD&D insurance with a maximum of \$100,000.
- 12 paid holidays.
- Earned vacation and sick leave
- Bereavement leave
- Educational assistance
- Long-term disability insurance with optional additional coverage paid by the employee.
- Washington State Retirement System
- Wellness fringe benefit
- Optional AFLAC
- Optional Ameriflex FSA

To learn more about the benefits provided, please view the attachment found [here](#).

For more information about the Port of Olympia, please visit:
www.portolympia.com



The Port of Olympia is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **December 11, 2022** (first review, open until filled). Applications will only be accepted electronically. To **apply online**, go to **www.prothman.com** and click on "**Open Recruitments**", select "**Port of Olympia, WA – Finance Director**", and click "**Apply Online**", or click [here](#).



www.prothman.com

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